

WEDDING RESERVATION FORM AND FEE SCHEDULE

Wedding Date: _____ **Time:** _____

Rehearsal Date: _____ **Time:** _____

Reception Place & Time: _____

Note: Receptions run for only two (2) hours. There is an extra charge for additional time to a maximum of 9:00 pm.

Bride Name: _____

Current Address: _____

Phone (Home): _____ (Work): _____ E-Mail: _____

Parents: _____

Groom Name: _____

Current Address: _____

Phone (Home): _____ (Work): _____ E-Mail: _____

Parents: _____

New Address: _____

Minister: _____ Phone: _____

Church Affiliation: _____

Organist/Pianist: _____ Phone: _____

Soloist: _____ Phone: _____

Photographer: _____ Phone: _____

Florist: _____ Phone: _____

Will flowers be left on the altar for Sunday morning worship? Yes No

License Issued by: County _____ State _____ License # _____

Facilities and Use Fees: On following page

For Office Use ONLY:

Total Fee \$ _____ Date Rec'd _____ Amount \$ _____ By _____ Check/Cash

BRACKEN BUILDING USE FEES FOR WEDDINGS

Space	Member	Non-member
Sanctuary	\$150	\$300
Fellowship Hall (kitchen included, provide own paper goods)	\$100* *(\$100 refunded if area is cleaned and trash put in dumpster. Since we are a church, this area is used daily.)	\$400 ((\$100 refunded if area is cleaned and trash put in dumpster. Since we are a church, this area is used daily.)

Professional Fees for Members or Non-Members	
Pastor (Includes 3 required counseling sessions)	\$300
Wedding Coordinator for Wedding only	\$100
Wedding Coordinator for Reception only	\$100
Organist/Pianist or other Church Musicians	\$150 per individual
Audio/Media Technician	\$100
Other Services as Negotiated	